



Real Estate Database Submission Form

BUILDING DETAILS:

Name of Property _____

Address _____

City _____

Size of Building _____

Building Dimensions _____

Ceiling Height _____

Column Spacing _____

Size of Site _____

Zoning _____

Docks/Drive-In Doors _____

Type of Construction _____

 Floors _____

 Exterior Walls _____

 Roof _____

Dates of Construction _____

Condition of Building _____

Parking Spaces _____

Property Fenced _____

Building Heated _____

Air Conditioned _____

Sprinkler _____

LAND DETAILS:

Name of Property _____

Address _____

City _____

Acres Available _____



Site Dimensions

Current Zoning

TRANSPORTATION:

Nearest Airport

Distance

Nearest Interstate

Distance

UTILITIES:

Electricity

Natural Gas

Water

Sewer

Telecommunications

TERMS:

Sale Price

Lease Price

CONTACT INFORMATION:

Name

Company

Address

City, State, Zip

Phone

Fax

Email



ADDITIONAL INFORMATION:

*Please submit the completed building and land information along with a jpg image of the property and executed property release form to aluyster@scrantonchamber.com.

AVAILABLE PROPERTY ADVERTISING RELEASE FORM

I (We) hereby permit The Scranton Plan, MetroAction Inc., and the Office of Economic and Community Development (OECD) of the City of Scranton to publicize the property know as

through the use of photographs, and/or advertising brochures, newsletters, press releases and/or other marketing products and to distribute said publicity to whomever they feel to be an interested party. We understand this service is provided free of charge, and hereby relieve The Scranton Plan, MetroAction Inc., and OECD from any claims whatsoever arising from the preparation, distribution, and use of said publicity.

(Property Owner)

(Realtor)

WITNESS:

(Date)

NOTE: In all cases where a property is being handled by a real estate agency, this release must be signed by both the property owner and the appropriate agency.